

Diploma Supplement

Xx Yy, 123456-7890

This Diploma Supplement follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to provide sufficient independent data to improve the international “transparency” and fair academic and professional recognition of qualifications (diplomas, degrees, certificates etc.). It is designed to provide a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification to which this supplement is appended. It should be free from any value judgements, equivalence statements or suggestions about recognition. Information in all eight sections should be provided. Where information is not provided, an explanation should give the reason why.

1 Information identifying the holder of the qualification

- 1.1 *Family names:* Yyy
- 1.2 *Given names:* Xx Xx
- 1.3 *Date of birth (day/month/year):*
- 1.4 *Student identification number or code:* 123456-7890

2 Information identifying the qualification

- 2.1 *Name of qualification and (if applicable) title conferred (in original language):* Filosofie kandidatexamen
- 2.2 *Main field(s) of study for the qualification:* French
- 2.3 *Name (in original language) and status of awarding institution:* Uppsala universitet (State higher education institution with status of university).
- 2.4 *Name (in original language) and status of institution (if different from 2.3) administering studies:* Not applicable.
- 2.5 *Language(s) of instruction:* Mainly Swedish and French

3 Information on the level of the qualification

- 3.1 *Level of qualification:* First cycle. For more information on higher education in Sweden, please refer to point 8.
- 3.2 *Official length of programme:* 180 credits. The extent of a course or study programme shall be denoted by credits, with full-time study during a normal academic year of 40 weeks corresponding to 60 credits.
- 3.3 *Access requirement(s):* It is a requirement for admission to education beginning at the first cycle that the applicant possesses general eligibility and also meets any specific entrance requirements that may be prescribed.

A person meets the general entry requirements for courses or study programmes that begin in the first cycle and that are intended for new entrants to higher education if he or she:

1. has been awarded final school grades from a national or specially designed upper-secondary school programme and attained at least the grade of 'Pass' in at least 2, 250 upper-secondary credits including at least the grade of 'Pass' in core subject courses [kärnämneskurser] in Swedish, Swedish as a Second Language, English and Mathematics
2. has been awarded final school grades from an upper-secondary school programme in adult education or has attained at least the grade of 'Pass' in core subject courses [kärnämneskurser] in Swedish, Swedish as a Second Language, English and Mathematics
3. has received a Swedish education or education abroad corresponding to the requirements in items 1 or 2
4. is a resident of Denmark, Finland, Iceland or Norway and is qualified for higher education there, or
5. has the potential to benefit from the course or study programme by virtue of a Swedish education or education abroad, practical experience or some other circumstance.

Diploma Supplement

Xx Yy, 123456-7890

The National Agency for Higher Education may issue more detailed regulations concerning the requirements laid down in item 3 of the first paragraph. The specific requirements vary according to the field of higher education and are expressed in terms of subjects in the Upper Secondary School.

4 Information on the contents and results gained

4.1 *Mode of study:* Full-time equivalent.

4.2 *Programme requirements:*

Scope

A Bachelor's degree is awarded after the student has completed the courses required to gain 180 credits in a defined specialisation determined by each higher education institution itself, of which 90 credits are for progressively specialised study in the principal field (main field of study) of the programme.

Outcomes

Knowledge and understanding

For a Bachelor's degree the student shall have:

- demonstrated knowledge and understanding in the main field of study, including knowledge of the disciplinary foundation of the field, understanding of applicable methodologies in the field, specialised study in some aspect of the field as well as awareness of current research issues.

Competence and skills

For a Bachelor's degree the student shall have:

- demonstrated the ability to search for, gather, evaluate and critically interpret the relevant information for a formulated problem and also discuss phenomena, issues and situations critically
- demonstrated the ability to identify, formulate and solve problems autonomously and to complete tasks within predetermined time frames
- demonstrated the ability to present and discuss information, problems and solutions in speech and writing and in dialogue with different audiences, and
- demonstrated the skills required to work autonomously in the main field of study.

Judgement and approach

For a Bachelor's degree the student shall have:

- demonstrated the ability to make assessments in the main field of study informed by relevant disciplinary, social and ethical issues
- demonstrated insight into the role of knowledge in society and the responsibility of the individual for how it is used, and
- demonstrated the ability to identify the need for further knowledge and ongoing learning.

Independent project (degree project)

A requirement for the award of a Bachelor's degree is completion by the student of an independent project (degree project) for at least 15 credits in the main field of study.

Miscellaneous

Specific requirements determined by each higher education institution itself within the parameters of the requirements laid down in this qualification descriptor shall also apply for a Bachelor's degree with a defined specialisation.

Local regulations:

A Bachelor of Arts must include a minimum of one second subject of at least 30 credits.

4.3 *Programme details (e.g. modules or units studied), and the individual grades/marks/credits obtained:* See degree certificate. See Degree Certificate/Official Transcript.

4.4 *Grading scheme and, if available, grade distribution guidance:* Unless otherwise provided in the course syllabus, a grade shall be awarded on completion of a course. This grade shall

Diploma Supplement

Xx Yy, 123456-7890

be determined by a teacher specifically nominated by the higher education institution (the examiner). Unless the higher education institution prescribes another grading system, grades shall be expressed using one of the terms fail, pass or pass with credit.

Uppsala University may use an additional grading system. Which grading system has applied is indicated in the degree certificate.

4.5 *Overall classification of the qualification (in original language)*: Not applicable for Swedish qualifications.

5 Information on the function of the qualification

5.1 *Access to further study*: The degree gives access to studies at the second cycle. For more information on higher education in Sweden please refer to point 8.

5.2 *Professional status (if applicable)*: No special information is indicated; gives access to employment.

6 Additional information

6.1 *Additional information*: None.

6.2 *Further information sources*:

Uppsala universitet
P.O. Box 256
SE-751 05 Uppsala
Sweden
Phone: +46 18 471 00 00
Fax: + 46 18 471 20 00
<http://www.uu.se>

The Swedish Council for Higher Education (Universitets- och högskolerådet) has been commissioned to act as the Swedish NARIC and is also part of ENIC. The ENIC-NARIC office provides information on education in Sweden. The address to the Council is:

Swedish Council for Higher Education (Universitets- och högskolerådet)
P.O. Box 45093
SE-104 30 Stockholm
Sweden
Phone: + 46 10 470 0300
Fax: + 46 10 470 0301
<http://www.uhr.se>

Diploma Supplement

Xx Yy, 123456-7890

7 Certification of the supplement

7.1 *Date:* 1 Januari 2034

7.2 *Signature:*



Nnn Mmm

7.3 *Capacity:* Graduation Officer

7.4 *Official stamp or seal:*

8 Information on the national higher education system

For information on the Swedish system of higher education, see enclosure.



UPPSALA
UNIVERSITET

The Swedish Higher Education System

(The following description is approved by the Swedish Council for Higher Education)

GENERAL

Higher education institutions have great autonomy in the organisation of studies, use of resources and general administration. The Government may award the status of *universitet* to higher education institutions that meet certain criteria. Independent higher education providers may apply for recognition by the Government, obtain degree awarding powers and receive state funds. Qualifications from all higher education institutions that are recognized by the Government have equal official value. The same law governs all state higher education institutions. All Swedish degrees are issued in accordance with the same degree ordinances.

QUALITY ASSURANCE

All programmes and major subjects were evaluated by the National Agency for Higher Education between years 2001 and 2012. The Swedish Higher Education Authority is since 1 January 2013 responsible for the quality assurance system for higher education. Evaluation reports are public.

ACCESS AND ADMISSION TO HIGHER EDUCATION

Higher education within all cycles has two strata of entry requirements: general and (additional) specific requirements. General eligibility to the first cycle is the same for all higher education. General eligibility is attained either by completing an upper-secondary school programme, completed adult education at upper secondary school level or having the potential to benefit from the education, by virtue of other education, practical experience or other circumstances. The specific requirements vary according to the field of higher education and are in general expressed in terms of upper-secondary school qualifications in specific subjects. Restricted admission (numerous *clausus*) is used for all study programmes and courses.

DEGREE AWARDING POWERS

Universities have the general right to award first-, second- and third-cycle qualifications. A small number of university colleges have been awarded the general right to award first and second cycle qualifications, as well as the right to award third cycle qualifications in specific domain/s.

Other state university colleges have the right to award first cycle qualifications and *magisterexamen* but must apply to the Swedish Higher Education Authority for the right to award *masterexamen* and third cycle qualifications.

University colleges that are self-governing and independent, as well as the Swedish University of Agricultural Sciences (SLU) and the Swedish National Defence College, must apply to the Government for the entitlement to award all qualifications.

With regard to first- and second-cycle vocational or professional qualifications in fine, applied and performing arts, both state universities and university colleges must apply to the Swedish National Agency for Higher Education for degree awarding powers.

QUALIFICATIONS

All courses and study programmes are placed within one of three cycles: the first, second or third cycle. All qualifications are placed within one of the three cycles. Higher education within the first and second cycles is provided in the form of courses. Courses may be grouped together into programmes with varying levels of individual choice. Students themselves are also able to combine different courses towards a degree. A course syllabus is required for each course within the first and second cycle and a programme syllabus for each study programme. Educational cycle, number of credits and intended learning outcomes has to be specified for each course. Sweden has a system of credits (*högskolepoäng*); a normal 40-week academic year corresponds to 60 credits. The system is compatible with ECTS credits.

In the qualifications ordinances, the Government has laid down which qualifications may be awarded and the scope, objectives as well as intended learning outcomes for these qualifications. In the Swedish higher education system there are generally no intermediate qualifications. All qualifications are regarded as final, even if there is a possibility to continue studying.

There are three categories of qualifications: 1. general, 2. in fine, applied and performing arts and 3. professional qualifications. Translations into English of all titles of qualifications are regulated at the national level. An institution of higher education may decide to add a prefix to a qualification title e.g. *filosofie kandidatexamen* or *medicine doktorexamen* or/and add a major field of studies e.g. *civilingenjörsexamen i maskinteknik*.

GENERAL QUALIFICATIONS

First cycle:

1. *Högskoleexamen* (Higher Education Diploma) requires 120 credits and a diploma project.

2. *Kandidatexamen* (Degree of Bachelor) requires 180 credits with a defined main field of studies determined by each higher education institution itself. At least 90 credits, including an independent project of 15 credits with in-depth studies have to be completed in the main field of study.

Second cycle:

1. *Magisterexamen* (Degree of Master (60 credits)) requires a defined specialisation determined by each higher education institution itself. At least 30 credits have to be completed in the main field of study including an independent project of 15 credits. In addition, normally the student must hold either a *kandidatexamen* or a professional degree of at least 180 credits or an equivalent foreign degree.

2. *Masterexamen* (Degree of Master (120 credits)) requires a defined specialisation determined by each higher education institution itself. At least 60 credits have to be completed in the main field of study including an independent project of 30 credits. In addition, in general, the student must hold either a *kandidatexamen* or a professional degree of at least 180 credits or an equivalent foreign degree.

General admission requirements to second-cycle studies are: qualification within the first cycle of at least 180 credits or a corresponding foreign qualification. In addition, admission may be granted to an applicant who has the potential to benefit from the education, by virtue of other educational achievements, practical experience or other circumstances.

The Swedish Higher Education System

(The following description is approved by the Swedish Council for Higher Education)

QUALIFICATIONS IN FINE, APPLIED AND PERFORMING ARTS

Qualifications in fine, applied and performing arts are awarded within all three cycles. Within the first cycle: *konstnärlig högskoleexamen* (Higher Education Diploma) and *konstnärlig kandidatexamen* (Degree of Bachelor of Fine Arts), within the second cycle: *konstnärlig magisterexamen* (Degree of Master of Fine Arts (60 credits)) and *konstnärlig masterexamen* (Degree of Master of Fine Arts (120 credits)). Two third-cycle qualifications are awarded: *konstnärlig licentiatexamen* (Degree of Licentiate) and *konstnärlig doktorsexamen* (Degree of Doctor).

PROFESSIONAL QUALIFICATIONS

Professional qualifications are awarded in the fields of engineering, health care, agriculture, law, education, etc. Professional qualifications may be offered within either the first or the second cycle. With a few exceptions, general entry requirements to professional degrees are the same as to general first-cycle qualification. Programmes leading to professional qualifications may vary in length depending on their content and may stretch over two cycles.

Third cycle:

The higher education institutions decide which subjects may be offered within the third cycle. For every subject, a general study plan should be drawn up. The study plan must state the principal organisation of the studies, the specific admission requirements and other necessary regulations.

Two qualifications are offered within the third cycle:

1. *Licentiatexamen* (Degree of Licentiate) requires at least 120 credits including a thesis of at least 60 credits. A higher education institution may also decide that a *licentiatexamen* can be awarded as an intermediate degree towards *doktorsexamen*.
2. *Doktorsexamen* (Degree of Doctor) requires 240 credits including a thesis of at least 120 credits. The thesis has to be defended publicly.

For admission to the third cycle the applicant has to be deemed to have ability to benefit from the education and meet the general requirements to the third cycle:

1. a second cycle qualification
2. completed course requirements of at least 240 credits of which 60 credits within the second cycle or
3. equivalent level of knowledge acquired in Sweden or abroad, as well as specific requirements at the institutional level.

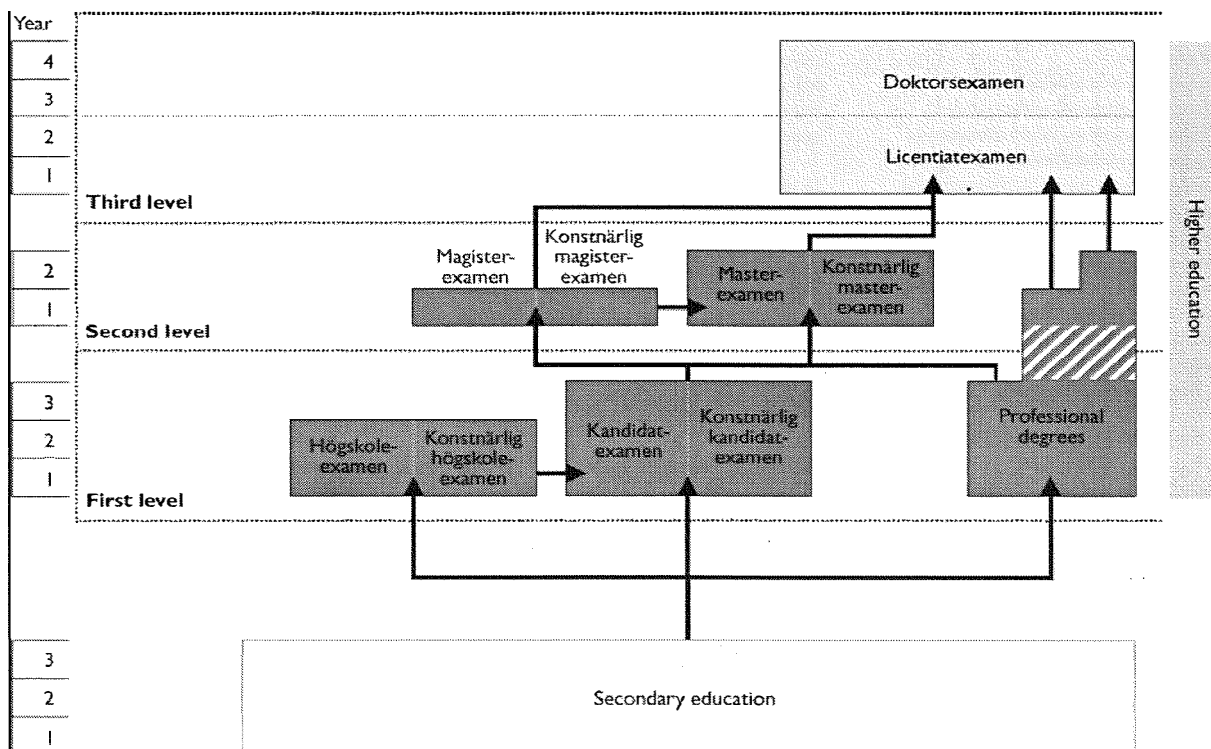
Transitional provisions:

Rules for admission to the third cycle were changed from 1 July 2007. A person who met general requirements for admission before 1 July 2007 should be considered as eligible for admission until 30 June 2015. The general entry requirements before 1 July 2007 were a completed undergraduate programme of at least 120 credits (equivalent to 180 higher education credits) or largely equivalent knowledge acquired in some other system in this country or abroad.

GRADING

There is no national grading system in Sweden. The higher education institutions may determine which grading system is to be used. No overall grade is given for a degree and students are not ranked.

The Swedish Higher Education System





UPPSALA
UNIVERSITET

Uppsala universitet
Graduation Office

Official transcript of records for

(Civic registration number)

<u>Courses</u>	<u>Credits</u>	<u>Grade</u>	<u>Date</u>
French, Basic Course A1	30.0	G	2009-12-18
French, Intermediate Course B1	30.0	G	2010-06-05
Societal Requirements, Duties and Responsibilities for Pre-school and School	7.5	G	2010-10-28
Learning and Communication	7.5	VG	2010-11-18
Children, Youth and Society	7.5	G	2010-12-27
Management and Group Processes in Education	7.5	VG	2011-01-14
French, Advanced Course C1	30.0	G	2011-06-30
French B3	30.0	VG	2011-12-20
Swedish/Scandinavian Languages A	30.0	VG	2012-06-01
Swedish/Scandinavian Languages B	30.0	VG	2013-01-14
Swedish/Scandinavian Languages C	30.0	VG	2013-06-03
The Variation of Swedish	7.5	VG	2013-11-15

Total sum: 247.5 credits
Transferred credits: 15.0 credits

The above is an excerpt from the register of student records.

Uppsala, November 20, 2013

.....
Graduation Officer